

## MINUTES – Corrected

### Mississippi Library Association Executive Board Regular Meeting

Mississippi Library Commission  
Jackson, MS

December 21, 2017

#### Call To Order

The regular meeting of the executive board of the Mississippi Library Association was called to order by the president, Jenniffer Stephenson, at 11:00 a.m. on Friday, December 8, 2017 at the Mississippi Library Commission.

**Roll Call/Signature List of Attending Members:** Present – Jenniffer Stephenson, President; Sarah Mangrum, Vic-President; Blair Booker, Treasurer; Jennifer Wann, Secretary; Elizabeth Simmons; Molly McManus, & Joyce Shaw proxy for Sheila Cork.

Absent –Mary Beth Applin; Antoinette Giamalva; Patsy C. Brewer; Ashley Dees; Rickey Jones; & Ellen Ruffin; Paula Bass, MLA Administrator.

Others Present: Jennifer Todd; Phillip Carter; Pamela Plummer; Sarah Crisler-Ruskey; & Meredith Wickham.

#### Adoption of the Agenda

**Motion:** Adopt the agenda as presented.

*Motion by:* Booker; *Second:* Mangrum. Unanimously approved.

#### Approval of the Minutes

**Motion:** Approve the minutes from March 10, 2017 as presented.

*Motion by:* Booker; *Second:* McManus. Unanimously approved.

#### MLA Officers and Staff Reports

Secretary – No report.

Treasurer – Conference expenditures came in on budget. The check to the Lake Forrest Convention Center has not yet cleared.

President – No report.

Vice-President – There were forty (40) first time attendees at the Conference. Total attendance was 362 including 323 participants and 39 vendors.

Past-President – No report.

MLA Administrator – Although Ms. Bass was not present, she sent a report indicating that we currently have 476 members. Ms. Bass has been working on collecting past due revenues. We currently have about \$9,000.00 outstanding in memberships, conference registration, and vendors.

There were 84 workshop attendees with a total of 617 sessions attended. 69.5 CEU Units are in the process of being issued.

ALA Councilor – No report.

SELA Councilor – No report.

MLC Interim Executive Director – No report.

### **Section Chair Reports**

ACRL Libraries – Stephen Cunetto is the incoming Chair. Ballots for a Vice-Chair are out now.

Public Libraries – Ms. Giamalva sent proposed bylaws for the Mississippi Games, Gaming, and Graphic Novel Round Table (GaGrRT).

***Motion:*** Table discussion of Mississippi Games, Gaming, and Graphic Novel Round Table (GaGrRT) bylaws until next meeting.

*Motion by:* Mangrum; *Second:* Booker. Unanimously approved.

School Libraries – Ms. Simmons presented revised bylaws adopted by the School Library Section.

***Motion:*** Table consideration of School Library Section bylaws until next meeting.

*Motion by:* McManus; *Second:* Booker. Unanimously approved.

Special Libraries – Joyce Shaw is the incoming Chair. Do not yet have a Vice-Chair. Ms. Shaw is investigating a proposed partnership with the Medical Library Association.

Trustee Section – No report.

### **Roundtable and Committee Reports**

Advocacy Committee – No report.

Awards Committee – No report.

Black Caucus Roundtable – No report.

Election Committee – No report.

Fiscal Management Committee – No report.

Legislative Committee – No report.

Long Range Planning Committee – No report.

Membership Committee – No report.

Mississippi Author Awards Committee – No report.

National Library Week Committee – No report.

New Member Roundtable – No report.

Nominating Committee – Committee Chair Pamela Plummer presented revised procedures for the nominating committee.

Outreach Committee – At least four (4) outreach events are planned for the upcoming year: Mississippi Municipal League Annual Conference; Mississippi Association of Supervisors Annual Conference; Children’s Book Fest; and the Mississippi Book Festival.

Looking at other opportunities to do bag drops such as Mississippi Genealogical Society or LAMP.

Publicity Committee – No report.

Scholarship Committee – No report.

Technical Services Roundtable – Jennifer Todd will continue as Chair.

Young People’s Services Roundtable – No report.

Web Services Committee – Website has been updated.

### **Mississippi Libraries**

No report.

## Old Business

Advocacy Efforts with EveryLibrary.org – Advocacy efforts have been successfully concluded. An important outcome of this effort has been increased advocacy efforts undertaken by the Outreach Committee.

Conference Site Selection – We have a signed contract for Annual Conferences in Meridian for 2018 and 2020.

RFP for 2019 has been issued.

Dropbox Account – Is active and the Web Committee is adding files.

MLA Travel Policy – President Stephenson presented a draft Policy for Travel.

**Motion:** Table consideration of draft Policy for Travel until next meeting.

*Motion by:* Booker; *Second:* Mangrum. Unanimously approved.

## New Business

Proposed FY2018 Budget for MLA – President Stephenson presented the proposed FY18 Budget.

**Motion:** Adopt FY2018 Budget as presented.

*Motion by:* McManus; *Second:* Booker. Unanimously approved.

MLA Service Agreement for MLA Administrator – Vice-President Mangrum requested that the Board enter Executive Session to discuss the service contract for the MLA Administrator. The Board returned to Open Session and announced the following action was taken:

**Motion:** Approve the service contract for Paula Bass as presented.

*Motion by:* Booker; *Second:* McManus. Unanimously approved.

## Adjournment

Meeting adjourned at 1:15 p.m.

*Next regular meeting of the Mississippi Library Association is December 8, 2018 immediately following this meeting.*



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Jennifer Wann, Secretary