

## MINUTES

### Mississippi Library Association Executive Board Regular Meeting

Mississippi Library Commission  
Jackson, Mississippi

May 4, 2018

#### **Call To Order:**

The regular meeting of the Executive Board of the Mississippi Library Association was called to order by the President, Sarah Mangum, at 11:03 a. m. on Friday, May 4, 2018 at the Mississippi Library Commission.

**Roll Call/Signature List of Attending Members:** Present – Sarah Mangrum, President; Sarah Crisler-Ruskey, Vice-President; Lori Barnes, Secretary; Jennifer Wann, Treasurer; Jenniffer Stephenson; Rickey Jones; and Ashley Dees

Others Present: Tina Harry, Jennifer Todd, Phillip Carter, Paula Bass, Jesse Pool, Hulen Bivins, and Joyce Shaw by phone

#### **Adoption of the Agenda:**

**MOTION:** To adopt the agenda for the May 4, 2018, meeting of the MLA Executive Board as presented.

**Made by:** Jennifer Wann

**Second:** Sarah Crisler-Ruskey

**Unanimously approved.**

#### **Approval of the Minutes:**

**MOTION:** To approve the minutes from the March 9, 2018, MLA Executive Board meeting as presented.

**Made by:** Rickey Jones; **Second:** Jennifer Wann

**Unanimously approved.**

#### **MLA Officers and Staff Reports:**

Secretary: No report

Treasurer: Jennifer Wann reported that we are at one-fourth of the fiscal year with balances of \$73,903.93 in the checking account and a PayPal balance of \$349.01. She reported that we had paid the registration fees for both the Mississippi Association of Supervisor's Conference, as well as the Municipality League Conference.

President: Sarah Mangrum reported that she is working with the Publicity Committee on "Meet Your MLA Leaders" social media campaign. A request will be sent out to gather photos and information from everyone in the next couple of weeks.

Sarah also presented a handout on ALA Privatization Concerns, which was well received. Sarah stated that she has scheduled a conference call with ALA and Ellen Ruffin in mid-May.

Vice-President: Sarah Crisler-Ruskey discussed an information request form that will be sent to section heads. Sarah also stated that a call for sessions and poster sessions has been sent out, and she will send a reminder next week. For Pre-Conference, ALA Advocacy Bootcamp is confirmed. Sarah is also working with the Riley Center on catering details, as well as working on getting details on hotel blocks from Visit Meridian. As for the keynote, Sarah is in conversation with "Breaking Library Silos". A discussion was then held regarding the vendors at MLA Conference and their fees. Phillip Carter, who is coordinating vendors for the 2018 MLA Conference, stated that our vendor fees are too high. After some discussion the following motion was made:

**MOTION: To amend exhibit rates 1 - \$300, 2 - \$350, 3 - \$400.**

**Made by: Jennifer Wann      Second: Sarah Crisler-Ruskey**

**Passed unanimously.**

Past-President: Jenniffer Stephenson report included:

Travel Policy – Jenniffer is proposing a travel policy for MLA. Executive Board should have a copy of the proposed policy.

MLA T-shirts for all events – Jenniffer submitted example photos of what a t-shirt could look like. Various aspects of the t-shirt idea were discussed, such as pricing, quantity to order, etc. There would be many options for printing, it was learned. Should we order mass quantity or would it be best to have individual ordering? It was decided to get some designs by the July meeting, and email to Executive Board between meetings.

MLA Administrator: Paula Bass stated that there are currently 379 active members. Paula submitted a report on Office Inventory and Office Assets. She stated that at the last board meeting, aging receivables totaled \$7366.00. As of May 4, the aging receivables totaled \$1,893.00. Paula stated she is still waiting on responses from individuals owing fees from 2017 MLA Conference and membership dues.

**MOTION: To discard the three items listed as "office assets".**

**Made by: Jenniffer Stephenson      Second: Rickey Jones**

**Passed unanimously.**

ALA Councilor: Ellen Ruffin – no report

SELA Councilor: Ashley Dees – reported that the SELA/South Carolina Joint Conference will be held in Greenville, SC from October 31 – November 2. Conference proposals are being accepted now through June 8. A message with a link to the proposal form has already been sent out to the MLA listserv. The conference hotel, the Hilton Greenville, is already accepting reservations. Ashley stated that the SELA membership would like to come to Mississippi for a joint conference, perhaps in 2021.

MLC Executive Director: Hulen Bivens – Hulen reported that he sent a letter to multiple papers in the state in recognition of National Library Week; it was printed in the Starkville newspaper. Hulen stated he has traveled to numerous libraries in the state, including one academic library; he is trying to see a variety of libraries in the state. He confirmed that the Mississippi Library Commission will be a partner in the upcoming Book Festival. He updated everyone on the agency's partnerships with the MS Humanities and MS Arts Commission. He is investing time listening as he goes out to the libraries regarding the LSTA Competitive grant process. He updated on the consultant vacancy, "Snapshot Day", the changes in the All-Directors listserv, and other topics of interest.

### **Section Chair Reports:**

ACRL Section: No report

Public Library Section: Co-Chair Antoinette Giamalva - No report  
Co-Chair Mara Polk

School Library Section: Susan Bryant – submitted "School Library Section Bylaws". These must be voted on to be approved by the board.

**MOTION: To approve the "School Library Section Bylaws" as presented.**

**Made by: Jenniffer Stephenson      Second: Jennifer Wann**

**Passed unanimously.**

Special Libraries Section: Chair Joyce Shaw, reported via phone that Stephen Parks, the state librarian, has agreed to be the Special Libraries Section program for the upcoming annual conference. He is a USM SLIS graduate.

Trustees Section: Rickey Jones – No report.

### **Roundtables and Committee Reports:**

Black Caucus RT: (Submitted by Mary Ann Peoples) The Black Caucus Roundtable committee is in the process of securing a speaker for the luncheon to be held during the MLA Annual Conference in October, 2018. We are also working to secure donations to the silent auction in support of the Virgia Brocks-Shedd Scholarship.

Young People SRT: (Submitted by Ally Watkins) The Young People's Services Round Table is

preparing for the conference. We have gotten a verbal commitment for our luncheon from speaker Linda Williams Jackson. Linda is a Mississippi author of two novels for young readers and we are delighted to have her coming to speak at our event.

New Member RT: Jesse Pool – Since the last MLA board meeting, I’ve turned in proposals to have two New Member Round Table sessions at the October Conference, one on Wednesday and one on Thursday, in order to reach the most members (Many school librarians are only able to attend one day.) We also want to have an “unconference” area similar to what we did with the white boards last year for Long Range Planning Committee and a booth with scheduled “office hours” for MLA board members and section /roundtable chairs to be present and meet with new members who aren’t sure how to get involved or want to know more about what a section or roundtable is about. Jesse is looking for an updated list so that he can reach out before conference.

\*\*\*\*\*

**MOTION: To recess for lunch.**

**Made by: Sarah Crisler-Ruskey**

**Second: Rickey Jones**

**Passed unanimously.**

The board adjourned for lunch at 12:19 p.m.

The board reconvened at 12:50 p.m.

\*\*\*\*\*

Technical Services RT: No report.

Advocacy Committee: No report.

Awards Committee: No report.

Election Committee: (Submitted by Jennifer Smith) – We have received the approved slate of nominees and I have created a ballot. Jennifer Nabz is currently preparing a test email to MLA listserv members, and the committee’s goal is to send the electronic ballot and mail any paper ballots out by the beginning of next week ( with a return date of June 4 for the paper ballots). New officers should be announced at the July Board meeting.

Fiscal Management: Patsy Brewer - reported that the IShare account had a beginning investment of \$9,676.90. The current balance is \$10,378.34. The interest accrued is \$701.44. The CD value is \$22,073.45 with the next interest payment of \$32.63 due in June 2018.

Legislative Committee: (Submitted by Meredith Wickham) - reported that delegates from MLA and MLC will be attending National Library Legislative Day on May 7-8, 2018 in Washington, DC.

Long Range Planning: No report.

Membership Committee: No report.

Outreach Committee: Phillip Carter – reported that the Outreach Committee set up a table at the Children’s Book Festival. Two members won a free membership; they have never been members prior. Looking forward to the Association of Supervisors Conference in June and the Municipality League Conference in July. Will try to get a table at the Book Festival inside the rotunda. Also, a committee interest form will be sent out by Jennifer Nabz.

MS Author Awards: Patty Furr – The Author Awards committee is busy reading the books nominated by MLA members. They will report their opinions of the titles using a link to an online survey no later than June 30, 2018. We should have our winners shortly thereafter. There are some impressive books to choose from this year, and I expect a tight race, particularly in the adult categories.

National Library Week: No report.

Nominating Committee: (Submitted by Blair Booker.) – A slate of nominees has been approved electronically via email by the board and sent to the chair of the Election Committee, Jennifer Smith. The nominees for the 2019 Secretary are Victoria Penney and Antoinette Giamalva. The nominees for 2019 VP Elect are Mary Beth Applin and Alex Watson.

Publicity Committee: (Submitted by Janessa Ullendorf.) – I have been actively working on increasing our social media presence. So far, our insights have everything in the green. We are actively increasing our reach by posting more and having our items viewed, liked, and shared by our followers.

Scholarship Committee: (Submitted by Jen Culley.) – This committee is currently verifying the membership of the committee. I am still waiting to hear from one person. The webpages for the Peggy May Scholarship have been updated and the USM Library School should have sent out an email to their students about the scholarship. I am fairly certain that something has gone out about the scholarship because I have had one person call and ask questions and another showed up with her application in hand. The deadline for applications is May 11<sup>th</sup> and the committee will notify recipient of the award no later than June 20<sup>th</sup>.

Web Committee: (Submitted by Jennifer Todd.) – Started working on conference pages; still looking at membership databases; online membership form has been updated with one free roundtable. There was a discussion regarding Wild Apricot offering new features.

Also, Jennifer Wann mentioned that with Wild Apricot being in Canada, this may need to be brought up at the December meeting next year.

Mississippi Libraries: Tina Harry – No report.

Site Selection Committee: (Submitted by Patsy Brewer.) – Two proposals as of May 2: The Westin in Jackson and the Vicksburg Convention Center. Deadline is June 15, 2018. The committee will meet after the deadline.

**Old Business:**

MS Games, Gaming, and Graphic Novel Round Table Proposal:

We looked at the bylaws last meeting, but the petition was missing. Petition has been submitted and verified as being active members, so the board should review and discuss.

**MOTION: To create the Mississippi Games, Gaming, and Graphic Novel Roundtable.**

**Made by: Jennifer Wann**

**Second: Sarah Crisler-Ruskey**

**Passed unanimously.**

MLA Travel Policy:

As submitted by Jennifer Stephenson, this was tabled until July 2018 meeting, so that we can see what other states associations include in their travel policies.

**MOTION: To table the proposed MLA Travel Policy until the July 2018 meeting.**

**Made by: Jennifer Stephenson**

**Second: Rickey Jones**

**Passed unanimously.**

MLC Board of Commissioners Nominations:

President Sarah Mangrum presented a list of six individuals who were submitted for consideration for the Mississippi Library Commission Board of Commissioners. She stated that they all have submitted in resumes and will be sent to Governor Bryant's office.

**New Business:** None

**Adjournment**

**MOTION: To adjourn the meeting.**  
**Made by: Patsy Brewer                      Second: Rickey Jones**  
**Passed unanimously.**

The meeting adjourned at 2:44 p. m.

*The next regular meeting of the Mississippi Library Association Executive Board is Friday, July 27, 2018, beginning at 11:00 a. m. at the MSU Riley Center, Meridian, Mississippi.*

\*\*\*\*\*


***ALA Resolution Endorsement from June, 19, 2018:***

*ALA Councilor, Ellen Ruffin, brought to the attention of the MLA Executive Board Members during the month of June, 2018 that there was a need for consideration to endorse the ALA "Resolution to Honor African Americans Who Fought Library Segregation". Action taken:*

***MOTION: To approve MLA's endorsement of the ALA "Resolution to Honor African Americans Who Fought Library Segregation".***

***With ten members casting a vote, the motion carried unanimously.***

\*\*\*\*\*

  
Lori Ward Barnes, Secretary