

MLA ANNUAL REPORT

Please complete this form and return to the MLA office by December 1. This will be used as the annual report of this group and is forwarded to the Long Range Planning Committee.

Section, Round Table or Committee: evaluation to be filled out together by officer/chairperson & other interested persons

Name of group:

Officers/Chairperson:

Membership of group for current year:

Financial Statement:

Beginning balance	\$ _____	as of _____
		(date)
Income	(+) \$ _____	
Expenditures	(--) \$ _____	
Ending balance	\$ _____	as of _____
		(date)

Summary of years activities: (Include current year's activities and plans)

Evaluate year's activities in relationship to goals/charge: (Choose one category below)

Completely met all goals/charges

Met most goals/charges

Met some goals/charges

Met few goals/charges

Did not meet any goals/charges

If only some, few, or no goals/charges were met what were the obstacles?

Explain how activities related to established goals/charge:

Discuss future plans based upon this evaluation: